



**WOODSIDE ELEMENTARY SCHOOL DISTRICT
REGULAR BOARD MEETING**

AGENDA #6

December 5, 2011 – 3:30 p.m.

Woodside School, Room 39 – 3195 Woodside Road, Woodside, CA 94062

Board meetings are open to the public. Prior to any final action being taken on any topic or prior to moving to a new topic, members of the public are invited to address the Board on the topic under consideration. All open session meetings of the Governing Board of the Woodside Elementary School District are electronically recorded. Recordings are available for public review upon request to the Superintendent/Principal. The times listed herein for individual agenda items are approximations. If the meeting is running ahead of schedule, the Board President may elect, upon consultation with the Trustees, to proceed with an agenda item or defer it to later in the meeting closer to the published time.

- I. CALL TO ORDER AND ROLL CALL (3:30 p.m.)**
Trustee Wendy Crandall, Trustee Rudy Driscoll, Trustee Kevin Johnson, Trustee Bettina Pike and Trustee Marc Tarpenning.
- II. FLAG SALUTE (3:32 p.m.)**
- III. AMENDMENTS TO AGENDA (3:33 p.m.)**
- IV. OPEN FORUM (3:34 p.m.)**

This is the opportunity for members of the public to address the Board on any item described in this notice or any other issue. In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may: 1) Acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next Board meeting agenda.

- V. RECOGNITION (3:40 p.m.)**
The Governing Board President and a representative for Assembly members Rich Gordon and Jerry Hill will recognize outgoing Board members Ellen Ablow and Ginger Bamford. (15 minute reception)
- VI. COMMUNICATIONS (3:55 p.m.)**
Superintendent/Principal Beth Polito Comment
Governing Board Comment
Comment from Employee Groups
Woodside School Student Council Comment
Woodside School Foundation Comment
Woodside School PTA Comment

VII. CONSENT AGENDA (4:05 p.m.)

Information concerning the consent items listed below has been forwarded to each Board member prior to the meeting for study. All items on the consent agenda will be approved with one motion which is not debatable and which requires unanimous vote for passage. If any member of the Board, the Superintendent-Principal, or the public so requests, an item shall be removed from the section and placed on the regular order of business following the approval of the consent agenda.

- A. Minutes from the meeting of November 8, 2011 Page 4
- B. November 2011 Warrants and Payroll Page 9
- C. November 2011 Financial Statement Page 12

VIII. DISCUSSION - ACTION ITEMS

- A. **Transitional Kindergarten (4:10 p.m.)** Page 19
Dr. Polito, the Kindergarten team and Preschool teachers Lisa Dayeh and Cherie van der Molen will report on the transitional kindergarten program.
DISCUSSION ITEM

- B. **Facilities Master Plan Update (4:35 p.m.)** Page 34
Steve White, of BFGC-IBI Architects will present a final draft of the facility master plan for discussion. Jeff Lea, of Lea & Braze Civil Engineering, will present a plan to prevent further creek bank erosion.
DISCUSSION ITEM

- C. **Request for Supplemental Funds for Facilities Consultants (5:05 p.m.)** Page 47
Chief Business Official Robin Wasco will ask for approval of an additional \$25,000 for consultant work on creek repairs.
ACTION ITEM

- D. **Board Committee Assignments (5:15 p.m.)** Page 48
Trustees will review committee assignments for the 2012 calendar year.
ACTION ITEM

- E. **Strategic Planning (5:25 p.m.)** Page 52
Superintendent/Principal Dr. Beth Polito will update the Board on the Strategic Planning process and proposals for the 2011-2016 Strategic Plan.
DISCUSSION ITEM

- F. **First Interim Budget 2011-12 & Financial Forecast 2012-13 (5:50 p.m.)** Page 67
Chief Business Official Robin Wasco will present the First Interim Budget Report for the 2011-12 school year for approval. This presentation will include a preliminary financial forecast for the 2012-13 school year.
ACTION ITEM

- G. **Governing Board Retreat (6:10 p.m.)** Page 76
Superintendent/Principal Dr. Beth Polito will lead a preliminary discussion regarding the agenda for the January 12th Board Retreat.

- IX. BOARD MEMBER REPORTS (6:20 p.m.)**
- A. Budget Committee liaison – *Wendy Crandall*
 - B. Facilities Committee liaison – *Bettina Pike*
 - C. Foundation liaison – *Wendy Crandall*
 - D. GATE Committee liaison – *Marc Tarpenning*
 - E. GRUPO liaison
 - F. JCOP liaisons – *Wendy Crandall and Bettina Pike*
 - G. PTA liaison
 - H. Safety Committee liaison
 - I. School Site Council liaison – *Marc Tarpenning*
 - J. WSD/WTA Negotiations – *Marc Tarpenning*

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- X. BOARD GOVERNANCE CALENDAR (6:35 p.m.)**
- A copy of the Board Governance Calendar for the 2011-12 school year may be found beginning on the page referenced above. This calendar provides an overview of the discussion and action items for the entire school year and the meeting at which they are tentatively scheduled to appear. Please note that this schedule may be modified and updated periodically to reflect additional items which the Governing Board wishes to review.

- XI. ADJOURN (6:40 p.m.)**

PLEASE NOTE

Board meetings are accessible to people with disabilities. Individuals who need special assistance or a disability-related modification or accommodation (including auxiliary aids or services) to participate in this meeting; or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Robin Wasco, ADA Coordinator for the Woodside School District at least five (5) working days before the meeting at (650) 851-1571 ext 286 or by email at rwasco@woodside.k12.ca.us. Notification in advance of the meeting will enable the District to make reasonable arrangements to ensure accessibility to this meeting and the materials related to it.

Government code section 54957.5 states that public records that relate to any item on the open session agenda for a regular board meeting are available for public inspection. Those records that are distributed less than 72 hours prior to the meeting are available for public inspection at the same time they are distributed to all members, or a majority of the members of the Board. The Board has designated the Woodside School District office at 3195 Woodside Road, Woodside, CA for the purpose of making those public records available for inspection. Members of the public may view the documents on the District's internet website at: www.woodside.k12.ca.us and clicking on Board.