

**WOODSIDE ELEMENTARY SCHOOL DISTRICT
REGULAR MEETING OF THE GOVERNING BOARD
~ MINUTES AGENDA #4~**

2:30 p.m.

November 8, 2011

Wildcats Rm. 39

Trustees: Ellen Ablow, Ginger Bamford, Wendy Crandall, Bettina Pike and Marc Tarpenning

Administration: Dr. Beth Polito, Superintendent/Principal, Steve Frank, Assistant Principal, Dr. Katherine Peterson, Student Services Coordinator, and Robin Wasco, Chief Business Official

Staff & Guests: Lee Appelbaum, Chip Bell, Chris Canellos, Beth Dameron, Laura Fox, Tiffany Genasci, Cathy Glazer, Evan Goldberg, Heather Grant, Taffy Handy, Jessica Hope, Kathy Hovsmith, Kevin Johnson, Joane Nelson, Sasha Novitsky, Jennifer Parker, Meredith Raney, Sheree Shoch, Kerri Stenson, Cathy Stienstra, Carol Tyson, Ginger Waters, and Jana Yohanan.

I. CALL TO ORDER AND ROLL CALL

The meeting was called to order at 2:30 p.m. by Bettina Pike. Superintendent/Principal Beth Polito, Chief Business Official Robin Wasco, and Trustees Ellen Ablow, Ginger Bamford, Wendy Crandall, and Marc Tarpenning were present at roll call.

II. CONVENE TO CLOSED SESSION

The Trustees, Beth Polito, Superintendent/Principal, and Robin Wasco, Chief Business Official, adjourned to closed session at 2:31 p.m. to discuss the following items:

A. Conference with Legal Counsel - Anticipated Litigation

 Significant exposure to litigation pursuant to subdivision (b) of Section §54956.9

B. Personnel - Government Code §54957

III. RECONVENE TO OPEN SESSION

The Governing Board reconvened to open session at 3:30 p.m.

IV. REPORT OUT OF CLOSED SESSION

Board President Pike reported that no action was taken in closed session.

V. FLAG SALUTE

VI. AMENDMENTS TO AGENDA

There were no amendments to the agenda.

VII. OPEN FORUM

Assistant Principal Steve Frank announced that Technology Director Lee Appelbaum has organized an electronic waste recycling pick-up day at Woodside School on Tuesday, November 15th.

VIII. RECOGNITION

Superintendent/Principal Dr. Beth Polito and teacher Jennifer Parker recognized 5th grade students for their science program work on the digestive system.

IX. COMMUNICATIONS

Superintendent/Principal Beth Polito Comment

Dr. Beth Polito and the Trustees thanked the teachers, room parents and families for hosting grade level social events.

Governing Board Comment

There were no comments from Trustees.

Comment from Employee Groups

There were no comments from employee groups.

Woodside School Student Council Comment

Student Council officers gave an update on Student Council activities.

Woodside School Foundation Comment

There were no Foundation comments.

Woodside School PTA Comment

There were no PTA comments.

X. CONSENT AGENDA

On a motion by Ellen Ablow, seconded by Wendy Crandall, the following consent agenda items were approved by a 5-0 vote:

- A. Minutes from the meeting of October 11, 2011
- B. October 2011 Warrants and Payroll
- C. October 2011 Financial Statement
- D. Monthly Investment Report for County of San Mateo Investment Pool

XI. DISCUSSION/ACTION ITEMS

A. School Site Council Single Plan for Student Achievement

On a motion by Wendy Crandall, seconded by Bettina Pike, the 2011-12 Single Plan for Student Achievement was approved by a 5-0 vote.

B. Math Professional Development Update

Dr Beth Polito and the Trustees reviewed the math professional development opportunities being provided during the 2011-12 school year. Opportunities include conferences, professional development by consultant Mardi Kambish, articulation across grade levels, K-5 math program support, administrative support and performance assessments. Parent education will be offered during the year, including a presentation on the Everyday Math program.

C. Special Education Program Update

Dr. Katherine Peterson, Coordinator of Student Services, gave an overview of special education services offered to students. Dr. Peterson reported on legal requirements, processes for referral, assessment and eligibility determination, spectrum of services, and cost considerations. The majority of students have mild needs related to speech and language impairment and/or a specific learning disability. Support services are provided within general education classrooms or in individual or small groups. Dr. Peterson reviewed the special education program staff and contracted services. Prior to referrals for assessment students may receive services including classroom support, progress monitoring, a school psychologist consultation, and/or Student Study Team. 35% of the District's special education costs are covered by State and Federal funding, and 65% of the expenses are paid out of the general fund.

D. 2011-12 Budget Update

Chief Business Official Robin Wasco reported on the recent Budget Advisory Committee meeting, property tax revenue cash receipts timeline, cost of the District's Tax Revenue Anticipation Notes, and Schools for Sound Finance regional meeting. Topics at the regional meeting included the State budget and economic update and A discussion on Basic Aid districts and the fair share calculation.

E. 2011-12 Preschool Budget Update

Chief Business Official Robin Wasco presented a current preschool budget based on enrollment in the 2 day, 3 day and 5 day programs. The report included preschool revenue and expenditures and a summary of the fund balance.

F. Facilities Master Plan Update

Dr. Beth Polito reported on the development of the Master Plan in Dr. Bruce Thompson's absence. A written summary was provided. Assessment reports have been received for the buildings and outdoor areas, including roofing, technology, telecommunications, security, and creek erosion damage. A draft Facility Master Plan will be presented at the December 5th Board meeting. The Superintendent and Trustees will discuss project priorities and financing options at the January 10th Board retreat.

G. Collective Bargaining Interests

The 2012-13 collective bargaining interests of the Woodside School District and Woodside Teachers' Association were presented. There were no comments.

XII. BOARD MEMBER REPORTS

A. Budget Committee liaison – *Ellen Ablow and Wendy Crandall*
Item XI.D. included a Budget Committee report.

B. Facilities Committee liaison – *Ellen Ablow and Bettina Pike*
Item XI.F. included a Facilities Committee report.

C. Foundation liaison – *Wendy Crandall*
There was no report.

D. GATE Committee liaison – *Marc Tarpenning*
There was no recent GATE meeting.

E. GRUPO liaison – *Ginger Bamford*
There was no recent Grupo Union meeting.

F. JCOP liaisons – *Wendy Crandall and Bettina Pike*
There was no report.

G. PTA liaison – *Ginger Bamford*
The PTA recently hosted Board candidate and facility master planning forums.

H. Safety Committee liaison – *Ginger Bamford*
There was no report.

I. School Site Council liaison – *Marc Tarpenning*
SSC meets on Monday, November 14th.

J. WSD/WTA Negotiations – *Ginger Bamford and Marc Tarpenning*
The negotiating team meets on Tuesday, November 15th.

XIII. CORRESPONDENCE

The Trustees received a letter from the San Mateo County Office of Education regarding certification of the 2010-11 Unaudited Actuals.

XIV. BOARD GOVERNANCE CALENDAR

The Administration and Trustees reviewed the Board governance calendar for the 2011-12 school year. On November 28th the Superintendent and Trustees will attend a governance leadership workshop. The governance calendar appears on every agenda and provides an overview of the discussion and action items for the entire school year. The calendar is modified and updated to reflect additional items which the Governing Board wishes to review.

XV. ADJOURNMENT

The meeting was adjourned at 5:17 p.m.

Respectfully submitted,

Marc Tarpenning